

## Minutes of the Meeting of the Committee on Moral, Ethics and Integrity

A meeting of the SBI Committee on Moral, Ethics and Integrity (Ethics Committee) for the quarter ended June 2023 was held on 09<sup>th</sup> July 2023 at 12.00 pm at our Country Office, Address: 128, Gulshan Avenue, Gulshan-2, Dhaka-1212. The meeting was presided over by Mr. Maksudur Rahman, Chairman of Ethics Committee.

The following members of the Committee on Moral, Ethics and Integrity and NIS Implementation Cell attended in the meeting:

Sl.	Name	Designation	Status in the Committee
<b>Members/Representatives of Ethics Committee [Committee on Moral, Ethics and Integrity]</b>			
1	Mr. Debajoyti Banerjee	Head of Credit	Member
2	Mr. Raqib al Rashid	SAVP ( Compliance)	Member
3	Mr. Kamal Kishore Das	AVP ( CAMLCO)	Member
4	Mr. Anjan Chakraborty	FAVP (ALM)	Member

With the permission of the Chair, Shantonu Sarkar started the discussion as per placed agenda of the meeting. The resolutions of the meeting are as under:

### Agenda:

1. Half yearly balance confirmation.
2. Procurement Committee
3. Miscellaneous.

### Agendum 01:

Since customer do not intimate the bank in time about their mailing address change so many statement send to the customer is return back due to unavailable to the customer in their mailing address recorded in branch. To confirm their account balance branch will send SMS to their customer regarding their account balance maintaining with us.

### Agendum 02:

Procurement committee will take initiate to publish their list of procurement before purchasing any office item to collect quotation from different suppliers.

### Agendum 03:

At the end, Mr. Anjan Chakraborty, FAVP (ALM) gave thanks to all members/representatives of the SBI Committee on Moral, Ethics and Integrity for attending in the meeting. As there were no further agenda to discuss, the meeting ended with vote of thanks by the Chair.

  
(Shantonu Sarkar)

Focal Point

  
Md. Maksudur Rahman

Chairman

**SBI Committee on Moral, Ethics and Integrity**

